

Report of:	The Monitoring Officer
Submitted to:	Council – 26 May 2021
Subject:	Council Committees - Establishment - Terms of Reference - Allocation of Places - Memberships - 2021 - 2022

Summary

Proposed decision(s)
<ol style="list-style-type: none"> 1. The annual meeting provides an opportunity for the Council and Executive to review its decision-making and that the committees, sub-committees, boards, panels and working groups be established, and the terms of reference as detailed in the attached Appendix be approved. 2. That, subject to receipt of nominations to vacancies or amendments to places indicated in the attached schedules, Council approves the places allocated in accordance with the wishes of the political groups and other councillors as shown. 3. That the membership, size and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2021 onwards as set out in Schedule A in the Appendix to the report, be noted. 4. That the vacancies listed at Paragraph 6 be filled in accordance with political group and other councillors preferences.

Report for:	Key decision:	Confidential:	Can be called-in:
Decision	No	No	No

Contribution to delivery of the 2020-23 Strategic Plan		
People	Place	Business
Not applicable	Not applicable	Not applicable

Ward(s) affected
Not applicable

What is the purpose of this report?

1. To recommend the establishment of committees, sub committees, boards, panels and working groups for the 2021-2022 Municipal Year, or until amended by Council, (whichever is the latter).

Why does this report require a Member decision?

2. The report is necessary as it provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.

What decision(s) are being asked for?

3. The annual meeting provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.
4. Schedule A sets out details of Executive Sub-Committees and Advisory Bodies agreed by the Mayor. Schedules B and C identify the nominations received from the various groups and individual councillors for places on the committees to be established by Council. Wherever possible, independent members, or members who are entitled to request seats from the spare places, will be awarded at least their first choice place.
5. A number of Committees, as indicated in the schedule, will need to be appointed at a later date, due to the make-up of the membership.
6. That, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules, Council approves (a) the places allocated in accordance with the wishes of the political groups and other councillors as shown and (b) fills the following vacancies:

Schedule C

Ad Hoc Scrutiny Panel

2 Vacancies

Constitution and Members' Development Committee

1 Vacancy: 1 nomination: Councillor Coupe

Corporate Health and Safety Committee

1 Vacancy: 1 nomination: Councillor Coupe

Licensing Committee

2 Vacancies

Works Council

1 Vacancy

Other potential decisions and why these have not been recommended

7. Not applicable

Impact(s) of recommended decision(s)

Legal

8. No impact.

Financial

9. No impact.

Policy Framework

10. Not applicable. The report does not propose an amendment to the policy framework.

Equality and Diversity

11. Not applicable.

Risk

12. Not applicable

Actions to be taken to implement the decision(s)

13. Appoint Members to Committees in accordance with their preference.